**Osprey Wilds Renewal Process – FYxx**

**Renewal Evaluation Process & Timeline**

The Osprey Wilds Environmental Learning Center (Osprey Wilds) will conduct a thorough evaluation of the school’s performance as it relates to the goals and expectations outlined in the charter contract. Osprey Wilds will review the school’s academic, environmental education, financial, governance, and operations performance over the course of the current contract, and learn more about the school’s future direction through the school’s application for renewal. Some key activities and timelines are included in the table below.

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| **Date** | **Activity** | **Additional Information** |
| April 20xx  | Board Presentation | Osprey Wilds attends a school board meeting to present the renewal process. |
| May 1, 20xx | Introductory Email | Osprey Wilds sends an email to the school outlining the renewal process, including the school’s specific requirements for its renewal application. |
| **September 15, 20xx** | **Renewal Application Due** | **School must submit completed renewal application to Osprey Wilds.** |
| October-November | Renewal Site Visit | Osprey Wilds sends an evaluation team for a full day renewal site visit. |
| By January 11, 20xx (Tentative) | Preliminary Renewal Evaluation Report | Osprey Wilds sends preliminary renewal evaluation to school for review and comment. |
| By February 1, 20xx (Tentative) | Renewal Evaluation Report Comments Due | School submits any comments to Osprey Wilds regarding renewal evaluation. |
| **TBD** | FINAL Renewal Evaluation Report | Osprey Wilds Charter School Division staff completes final renewal evaluation and recommendation and forwards to Charter School Committee. |
| **TBD** | Charter School Committee | Osprey Wilds Charter School Committee reviews renewal evaluation report and makes recommendation to Osprey Wilds Board. |
| **TBD** | Renewal Decision | Osprey Wilds Board of Directors takes action on school’s charter renewal. |
|  March 20xx | Renewal Decision Communicated | Osprey Wilds communicates the renewal decision in writing to school board. |