



Part Time Housekeeper

Job description

Osprey Wilds is a private, non-profit 501(c)(3) residential environmental learning center and conference & retreat center nestled on the shores of Grindstone Lake in east-central Minnesota. We are committed to developing an understanding, ethics and responsibility regarding the environment and stewardship through formal and informal teaching that links nature and humans.

Responsibilities include but are not limited to:

- Cleaning of all buildings, bathrooms and cabins
- Set up rooms with tables and chairs
- Clean, organize and distribute all linens
- Provide excellent customer service

Reports to: Buildings Manager

Classification: Part-time, non-exempt

Benefits

- Work in a beautiful setting: 780 acres with coniferous and mixed hardwood forest, creek, prairie, and wetland areas, as well as a lake with a beach
- Flexible work schedule, approximately 15-20 per week
- Hourly wage: \$15.00 per hour
- Free Employee Assistance Program
- 25% off in our gift store and 50% Osprey Wilds programs
- Made from scratch lunch provided during working hours

To apply, please send your cover letter (including your available start and end dates), resume, and three references to: Jill Rudolph, Operations Director, Osprey Wilds Environmental Learning Center Email: rudolph@ospreywilds.org Phone: (320) 245-2648 www.ospreywilds.org