**Osprey Wilds Environmental Learning Center**

**Notice of Intent to Submit Change of Authorizer Application**

An applicant must submit a Notice of Intent to Apply (NOI) to Osprey Wilds in order for a complete application to be considered. The NOI will outline the history, vision, mission, educational approach, successes, challenges, and leadership of the school. The NOI must be submitted via e-mail to [csdadmin@ospreywilds.org](mailto:csdadmin@ospreywilds.org). Applicants must use the NOI template below. The NOI can be no more than six (6) pages in length (including the cover sheet).

|  |  |
| --- | --- |
| Name of school: |  |
| Name and title of primary contact person: |  |
| Email: |  |
| Phone: |  |
| Mailing address: |  |

Names, roles, and current employment of all current board members (add lines as needed):

|  |  |  |
| --- | --- | --- |
| Full Name | Current Job Title and Employer | Position on the Board |
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Names and roles of all persons in leadership positions at the school (add lines as needed):

|  |  |
| --- | --- |
| Full Name | Position at the school |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Grade levels currently served by the school: |  |
| Number of students currently served by the school: |  |
| Does the school contract with a charter management organization or educational management organization for school management or operation? □ Yes □ No | If yes, identify the charter management organization: |

**Items to address in the Notice of Intent:**

1. Provide a description of the school including a brief history of the school.
2. Describe the unique characteristics this school provides to students that distinguish it relative to other education options available to students in the area.
3. Explain why the school seeks to be authorized by the Osprey Wilds Environmental Learning Center.
4. Describe how the school integrates (or will integrate) environmental education and sustainability values and strategies into the educational program and operations of the school.
5. Briefly summarize the school’s academic performance for at least the past three years.
6. Briefly summarize the school’s financial performance for at least the past three years.
7. Summarize the successes and challenges experienced by the school in the past two to three years, including any major operational or compliance issues faced by the school
8. (Optional) Provide any other information you deem useful for this Notice of Intent. Do not exceed the six (6) page limit.

Board members present at the meeting at which this Notice of Intent was approved must sign below (add additional lines as necessary).

*By our signatures below, we affirm that this Notice of Intent to submit a change of authorizer application was approved by majority vote of the board in public session on DATE.*

Board Member Signature Board Member Signature

Board Member Signature Board Member Signature

Board Member Signature Board Member Signature

Board Member Signature Board Member Signature

Submit to [admin@auduboncharterschools.org](mailto:admin@auduboncharterschools.org) by the preferred submission date of June 1, but no later than the final deadline of September 1. If the deadline falls on a weekend or non-business day, the deadline moves to the following business day. An NOI received after the deadline may result in disqualification.

**Board Chair Signature School Leader Signature**